

AN OVERVIEW OF SPECIAL EDUCATION PROCEDURES FOR STUDENTS ALREADY RECEIVING SPECIAL EDUCATION SERVICES AS A STUDENT WITH A DISABILITY

CHAPTER 14

I. THE MULTIDISCIPLINARY EVALUATION (MDE) - REEVALUATION

Reevaluations are conducted every three years for students who are already receiving special education services as a student with a disability except for students identified under the disability category of Mental Retardation (MR). Student with this disability (MR) are required in Pennsylvania to be reevaluated every two years. Note: a parent or other IEP team member may request a reevaluation at any time, however there is a limit of one reevaluation per year.

The school psychologist must be a member of the evaluation team for students being reevaluated under the disability categories of Autism, Emotional Disturbance, Mentally Retarded, Multiple Disabilities, Other Health Impairment, Learning Disabled, and Brain Injured.

The child's IEP team reviews existing data on a student and determines one of two things:

- a) Additional data about the child's functioning in the general curriculum is necessary, or
- b) No additional data is required. Sufficient documentation of data exists as to the student's progress in the general curriculum.

If additional data is required, the Building Principal, School Psychologist, or Assistant to the Superintendent for Special Education Services will issue a Permission To Reevaluate / Agreement To Waive Reevaluation (PTR), which is a state promulgated form. The PTR must list any procedures to be used to reevaluate the student (assessment of intellectual functioning, assessment of academic achievement, assessment of communication skills, ecological assessment, physical therapy assessment, etc). The Permission must also list the expected date(s) for the evaluation to be completed. A Procedural Safeguards Letter and Notice may accompany the PTR.

Evaluation data is collected and the Reevaluation Report is completed following the same procedure and timelines as an initial evaluation.

The Reevaluation Report (RR) must be finalized and disseminated within 60 days of the receipt of parental permission and within three years of the last evaluation. For students with the disability category of Mental Retardation, the RR must be

completed within 60 days of the receipt of parental permission and within two years of the last evaluation.

If the IEP team determines that no additional data is required, the district can recommend that no evaluation is necessary at this time. Parental approval to waive the evaluation is necessary. If parent approval is not received, a reevaluation must be completed within the required timelines.

The date the approved waiver is received by the district becomes the new reevaluation date .

A reevaluation for a student with mental retardation cannot be waived.

II. INDIVIDUALIZED EDUCATION PROGRAM (IEP)

Follow same procedure for writing an IEP following a reevaluation as done for an initial evaluation.

III. NOTICE OF RECOMMENDED EDUCATIONAL PLACEMENT (NOREP)

Follow same procedure for issuing a NOREP following a reevaluation as done for an initial evaluation.

If a parent does not respond to a NOREP that is either hand delivered or sent via certified mail within 10 school days of the receipt of the NOREP, the district will implement the proposed IEP.